

SC Board of Social Work Examiners Renewal Information for 2016

You are required to renew your Social Work license in South Carolina on or before December 31, 2016, to continue practicing in this state. Online renewal is available now through 11:59 p.m. on December 31, 2016. If you have had a legal name change, please submit a copy of the legal document(s) (i.e., copy of marriage certificate, divorce decree, court order) to the Board office so your file can be updated. Check the Board's website for your name change. Once your file has been updated, you may then renew your license.

In the next few days, you will receive a renewal notice in the mail with your USERID to assist you in renewing your license online. If you do not receive your courtesy renewal notice by October 22, 2016, you may go to <https://eservice.llr.sc.gov/SSO/Login/LoginPage?ReturnUrl=%2fonlineRenewals%2f> to request your USERID and password, which will allow you to access online renewal services.

Licenses can renew online with a credit card/debit card that is either a Visa or MasterCard. You may also use electronic check. Online renewal is fast, easy, and available 24 hours a day. You can print a receipt for your records to confirm your renewal and that your Visa or MasterCard has been accepted. Your pocket card(s) will be processed and mailed within 48 hours.

Continuing Education Required:

As a pre-requisite for biennial renewal of a practitioner's license, each licensee is required to obtain a minimum of 40 hours of CE during this renewal period, January 1, 2015 - December 31, 2016. A minimum of 20 of the 40 clock hours must be specifically provided by trained social workers (a person with a BSW, MSW or doctorate degree in social work) and a maximum of 20 CE hours may be provided by non-social workers (i.e. psychologists, LPCs, etc.). The Continuing Education Guidelines are located on the Board of Social Work Examiners homepage under "Board News".

Renewal Deadline: December 31, 2016

Biennial License Renewal Fee Schedule:

- Renewed on or before December 31, 2016, fee is \$90.
- If renewed January 2, 2017, through February 1, 2017, late renewal fee is \$50 plus the renewal fee.
- If your license has not been renewed by February 1, 2017, the license will LAPSE on February 2, 2017, and must be reinstated.

Paper Renewal Forms:

You are strongly encouraged to renew online. If you choose not to renew online, you may print a paper renewal form which will be available on the website beginning December 1, 2016. A personal check or money order must accompany the paper renewal form. The envelope must be post-marked by December 31, 2016, in order to avoid late fees.

Please visit the Board's webpage at <http://www.llr.sc.gov/POL/SocialWorkers/> for additional information.