

**South Carolina Department of Labor, Licensing and Regulation (SCLLR)**  
**South Carolina Panel for Dietetics**  
**Meeting Minutes**  
**March 22, 2013**  
**Synergy Business Park, Kingstree Building, Room 204**  
**Columbia, South Carolina 29210**

**PANEL MEMBERS PRESENT:**

Rona B. Ewart, MEd, RD, Chair  
Nancy R. Taylor, MS, RD, Vice Chair  
Phyllis A. Allen, MPH, RD  
Karen G. Schwartz, MS, RD

**VACANT POSITIONS:**

Professional Member (Two)  
Public Member (One)

**SCLLR STAFF PRESENT:**

Georgia Lewis, Esquire, Office of Advice Counsel  
Angie M. Combs, Administrator

**IN ATTENDANCE:**

Charlotte Caperton Kilburn, MS, RD, CSSD, LDN/LD  
Janet Shufelt, MS, RD, LD  
Katherine Shavo, MS, RDN, LD  
Laura Warner, MHA, RD, LD  
Donald Wood, S.C. Academy of Nutrition and Dietetics, Executive Director  
Kimberly T. Power, Certified Court Reporter, Capital City Reporting, LLC

Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics office and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum was present at all times.

**CALL TO ORDER / ATTENDANCE:** The meeting was called to order at 10:00 a.m. by Panel Chair Rona Ewart.

**APPROVAL OF AGENDA:** A **motion** was made by Ms. Schwartz to accept the order of the March 22, 2013 Agenda. The motion was seconded by Ms. Allen and carried unanimously.

**APPROVAL OF MINUTES:** A **motion** was made by Ms. Allen to accept the October 19, 2013 minutes as written. The motion was seconded by Ms. Schwartz and carried unanimously.

**NEW BUSINESS**

**EXECUTIVE ORDER NO. 2013-02 / GOVERNOR'S REGULATORY REVIEW TASK FORCE:** Ms. Lewis presented an explanation of Executive Order No. 2013-02 that established the Governor's Regulatory Review Task Force. All cabinet agencies have been asked to review their current and proposed statutes, regulations, rules, and policies to identify any undue burdens on South Carolina businesses. The Office of Advice Counsel will compile the submissions from the boards and commissions that fall under LLR and present this information to the Governor's Regulatory Review Task Force. This Task Force will also gather input from the public and create a final report to present to the Governor and the members of the General Assembly by November 15, 2013. Discussion ensued that included members of the public in attendance.

A **motion** was made by Ms. Schwartz that the Panel feels they have adequately dealt with the requests presented in the Governor's Executive Order and advice counsel will prepare the memorandum to the Governor. The motion was seconded by Ms. Allen and carried unanimously.

### **REPORTS / INFORMATION**

Information was provided by Ms. Combs concerning the following topics:

- Licensee Total Report – there are 964 currently licensed dietitians; 817 reside in South Carolina.
- 2013 License Renewal – licensure renewals are currently being conducted and due by May 31, 2013; online renewal is available.
- Office of General Counsel Report – no cases to report.
- Office of Investigations and Enforcement Statistics Report created by Ms. Althea Myers, Chief Investigator, was reviewed by the Panel.
- Financial Report – presented as information.
- Regulations Document Number 4237 Update - Joint Resolution to Approve
- Regulations Document Number 4327 Update - Joint Resolution to Approve
- Statement of Economic Interests Report due April 15, 2013; must be completed online.
- Election of Officers - A **motion** was made by Ms. Schwartz to continue with Ms. Ewart serving as the Chair and Ms. Taylor serving as the Vice Chair. The motion was seconded by Ms. Allen and carried unanimously.

### **ANNOUNCEMENTS**

**Future Meeting Date** – Ms. Combs to notify the Panel members of possible meeting dates in August 2013.

### **ADJOURNMENT**

A **motion** was made by Ms. Schwartz to adjourn the meeting. The motion was seconded by Ms. Allen and carried unanimously.

There being no further business, Ms. Ewart adjourned the meeting at 10:59 a.m.

*These minutes are a record of the official actions taken by the Panel and a summary of the meeting provided by Angie M. Combs, Administrator. Minutes are presented to the Panel for final approval.*