

**SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION  
PANEL for DIETETICS**

SYNERGY BUSINESS PARK, KINGSTREE BUILDING, ROOM 107  
110 CENTERVIEW DRIVE, COLUMBIA, SOUTH CAROLINA 29210

Minutes of the Initial Panel Meeting  
July 16, 2007

Panel Members present:

Phyllis A. Allen, G. Robert Bowers, Megan A. Faulkner, Mary Etta Moorachian,  
Nancy R. Taylor and Rona B. Wharton

Also present:

Ruby Brice, Assistant Deputy Director, Office of Health and Medically Related Professions  
Sheridon Spoon, Office of General Counsel  
Steve Triplett, Information Resources Coordinator, OHMRP  
Deborah Ellington White, Program Assistant

**Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics in the lobby Kingtree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.**

**PANEL MEETING CALL TO ORDER:**

The initial meeting was called to order at 10:00 am by Program Assistant, Deborah Ellington White. Ms. Brice informed the Panel that normally the Chair would call the meeting to order. However, because this was initial meeting and officers had not yet been establish we would convene meeting.

**INTRODUCTION OF NEW BOARD MEMBERS:**

Six of the appointed Panel members were introduced along with ADD, Ruby Brice, General Counsel, Sheridon Spoon and OHMRP Technology Support, Steve Triplett.

Ms. Brice extended Director Adrienne Youmans' regrets that she was out of the office and not able to attend.

**OVERVIEW OF LLR**

Ms. Brice discussed the purpose, structure and mission, of LLR. The presentation outlined for the Panel how Dietetics fit in the agency structure. Ms. White continued the overview by discussing the duties, characteristics and responsibilities of the Panel.

**OVERVIEW OF LEGISLATIVE PROCESS**

Susan Duncan of the Office of Communications and Governmental Affairs discussed the development of regulations. Ms. Duncan discussed the Panels role in the drafting of regulations. She outlined the process of the "Notice of Drafting" and "Proposed" regulations. Ms. Duncan discussed the timeline for submission to the committee for review and suggested the Panel work towards having regulation in a

working format by November or December to insure it would be included in the review. Ms. Duncan informed the Panel of the importance to have “final” regulations submitted to the State Register by January or February of 2008 in order to be considered for review by the General Assembly.

### **ELECTION OF OFFICERS**

Ms. Brice explained the process for nominating and election of Panel Officers. She also discussed the Chair and Vice-Chair roles and responsibilities to the Panel, including role in the legislative process.

Ms. Moorachin nominated Ms. Phyllis Allen to serve as Chair. The motion was seconded by Ms. Wharton. The motion carried. Ms Brice administered the oath of office to Ms. Allen as the newly elected Chair of the South Carolina Panel of Dietetics.

Ms. Moorachian nominated Ms. Rona Wharton to serve as Vice-Chair. The motion was seconded by Mr. Bowers. The motion carried. Ms Brice administered the oath of office to Ms. Wharton as the newly elected Vice-Chair of the South Carolina Panel of Dietetics.

Chair, Phyllis Allen continued meeting.

### **FUTURE MEETING DATES:**

The Panel discussed and agreed Panel meeting dates to be on August 21, September 7, and October 5, 2007.

### **BOARD MEMBER WEBSITE:**

Steve Triplett introduced the Panels to the LLR Board/Panel Member website. Mr. Triplett instructed Panel members on the use of login and password information. He also demonstrated to members how to obtain information pertinent to Panel members’ responsibilities and Code of Ethics, as well as access to other state and county links.

### **APPLICATION PROCESS**

Ms. White discussed the Dietetic Licensure Application processes and requirements. Ms Wharton expressed a concerned about the actual deadline for licensure for current RD(s) practicing in South Carolina. Mr. Spoon stated that the *Act* went into effect on July 1, 2006 and whereas licensure is required § 40-20-130 (A) states “it is unlawful for a person not licensed under this chapter, ..., to hold himself or herself out as a dietitian, licensed dietitian, alone or in combination, or use with the letters “LD” ...”

Mr. Spoon noted that the section of the act §40-20-130, which requires “a person who violates subsection (A) must be fined or imprisoned...” would not immediately apply as stated in Section 2 of that paragraph “This act takes effect July 1, 2006, except §40-20-130 which takes effect July 1, 2009.

### **CDR EXAMINATION CONTRACT**

The Panel discussed the prescribed examination for licensure. Ms. Moorachian made a motion that the Commission on Dietetic Registration (CDR) exam administered by the American College Testing Program (ACT) of Iowa City would be the acceptable examination prescribe by the South Carolina Panel for Dietetics. Motion was seconded by Mr. Bowers. The motion carried unanimously.

### **ADJOURNMENT**

The Pane adjourned at 1:00 PM. The next scheduled Panel Meeting will be August 21, 2007 at 10:00 AM., Room 107, Synergy Business Park, Kingstree Building, Columbia, South Carolina.

Respectfully submitted,

Deborah Ellington White  
Program Assistant