

South Carolina Department of Labor, Licensing and Regulation (SCLLR)
South Carolina Panel for Dietetics Meeting Minutes
September 18, 2015 at 10:00 A.M.
Synergy Business Park, Kingstree Building, Room 204
Columbia, South Carolina 29210

PANEL MEMBERS PRESENT:

Karen G. Schwartz, MS, RD, Chair
Rebecca G. Wrenn, RD
Ann F. Childers, RD
Kay J. MacInnis, RD
Judy H. Thomas, RD
Michael C. Greene, Esquire

PANEL MEMBER ABSENT:

Edna Rice Cox

SCLLR STAFF PRESENT:

Holly Beeson, Esquire, Communications & Government Affairs
Donnell Jennings, Esquire, Office of Advice Counsel
Angie M. Combs, Administrator
Missy D. Jones, Administrative Assistant
For IRC Report:
Althea B. Myers, Chief Investigator, Office of Investigations and Enforcement
Ashley Bailey, Investigator, Office of Investigations and Enforcement

IN ATTENDANCE:

Tina F. Behles, Certified Court Reporter, Capital City Reporting, LLC
Charlotte Caperton-Kilburn, RD, President, South Carolina Academy of Nutrition and Dietetics
Katherine Shavo, RD

Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics office and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum was present at all times.

CALL TO ORDER / ATTENDANCE: The meeting was called to order at 10:00 a.m. by Panel Chair Karen Schwartz.

WELCOME NEW PANEL MEMBERS: Introduction of Kay J. MacInnis and Ann F. Childers.

APPROVAL OF AGENDA: The agenda was approved with no objection or revision.

APPROVAL/DISAPPROVAL OF ABSENT PANEL MEMBER(S): A **motion** was made by Ms. Wrenn to approve the absence of Ms. Edna Cox Rice. The motion was seconded by Ms. Childers and Ms. Thomas and carried unanimously.

APPROVAL OF MINUTES: A **motion** was made by Mr. Greene to accept the April 17, 2015 minutes as written. The motion was seconded by Ms. Wrenn and carried unanimously.

OFFICE OF INVESTIGATIONS & ENFORCEMENT (OIE) STATISTICAL REPORT: Althea Myers, Chief of Investigations and Enforcement, provided the OIE Statistical Report and a Training Report that listed training the OIE investigators have attended. The Panel accepted this as information.

INVESTIGATIVE REVIEW COMMITTEE (IRC) REPORT: Chief Myers provided the IRC Report from the September 3, 2015 IRC meeting. It was recommended to dismiss Case #2015-1. A **motion** was made by Ms. Wrenn to accept the IRC dismissal recommendation for Case #2015-1. The motion was seconded by Ms. MacInnis and carried unanimously. The IRC recommended dismissing Case #2015-2 with a Cease and Desist Order. A **motion** was made by Mr. Greene to accept the IRC dismissal recommendation with a Cease and Desist Order for Case #2015-2. The motion was seconded by Ms. Thomas and carried unanimously.

CARRIE ASHLEE CLAYTOR APPLICATION HEARING (10:13 to 10:50 a.m.)

Ms. Claytor's application was before the Panel due to a previous sanction from the Georgia State Board of Examiners of Licensed Dietitians.

Executive Session (10:26 to 10:49 a.m.) A **motion** was made by Mr. Greene to go into Executive Session to receive legal advice. The motion was seconded by Ms. Wrenn and carried unanimously. A **motion** was made by Mr. Greene to come out of Executive Session. The motion was seconded by Ms. Wrenn and carried unanimously.

A **motion** was made by Ms. Thomas to approve Ms. Claytor's licensure application. The motion was seconded by Mr. Greene and carried unanimously.

NEW BUSINESS

Notice of Hearing for Proposed Regulations: A **motion** was made by Mr. Greene to modify the agenda to move to New Business under Tab 7, number 3. The motion was seconded by Ms. Childers and carried unanimously. Ms. Beeson provided the Panel information concerning the regulatory process when proposing to amend regulations, the Notice of Drafting, and the Notice of Hearing for Proposed Regulations. The Panel accepted this as information.

Ms. Beeson departed meeting.

REPORTS / INFORMATION

Administrative Information - Information was provided by Ms. Combs concerning the following topics:

- Licensee Total Report – there are 996 currently licensed dietitians; 828 are in state and 168 are out of state.
- CE Audit – audit will be conducted beginning October 1, 2015.
- Office of Disciplinary Counsel (ODC) Report – no cases to report.
- Financial Report – provided as information.

UNFINISHED BUSINESS

Continuing Education (CE) Requirements for License Renewal Language – Talking Points: Since Ms. Rice Cox is not available to present her report, this item to be carried over to the next Panel meeting.

NEW BUSINESS

Designate Panel Representative in Communications with DHEC: Discussion ensued. The Panel appointed Ms. Childers to be the Panel's Representative in communications with DHEC.

Election of Officer for Vice Chair: A **motion** was made by Ms. Thomas to nominate Ms. Wrenn for Vice Chair. The motion was seconded by Ms. MacInnis and carried unanimously.

Finalize 2016 Board Meeting Dates: The Panel approved future meeting dates as April 12, 2016 and September 20, 2016.

PUBLIC COMMENTS

There were no public comments made.

ANNOUNCEMENTS

Upcoming Meeting Date – April 12, 2016.

ADJOURNMENT

A **motion** was made by Ms. Wrenn to adjourn the meeting. The motion was seconded by Mr. Greene and carried unanimously. There being no further business, Ms. Schwartz adjourned the meeting at 11:25 a.m.

These minutes are a record of the official actions taken by the Panel and a summary of the meeting provided by Angie M. Combs, Administrator. Minutes are presented to the Panel for final approval.