



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Cosmetology
110 Centerview Dr. • Columbia • SC • 29210
P.O. Box 11329 • Columbia • SC 29211-1329
Phone: 803-896-4588 • BoardInfo@llr.sc.gov • Fax: 803-896-4484
www.llronline.com/POL/Cosmetology/



Continuing Education Provider Application Instructions **No Fee Required**

Please Read Instructions Carefully

1. Complete the enclosed application in blue or black ink (please print legibly).
2. Register your association with the SC Secretary of State and submit a copy of the certificate of existence. You may contact the SCSOS office at:

South Carolina Secretary of State
1205 Pendleton St Ste. 525
Columbia, SC 29201
803-734-2170
<http://www.scsos.com/>

3. Submit a typed/legible statewide roster of 100 licensees. At least 75 licensees must reside in Richland, Charleston and Greenville/Spartanburg counties. The roster must include the names, license numbers and county locations for each licensee.

Example:

1. John Doe	RC 123 Richland
2. Jane Testperson	ES 456 Horry
3. Joey Testperson	NT 789 Aiken
4. Jane Doe	RC 147 Spartanburg
5. Tom Doe	IRC 123 Greenville

4. Mail the completed application by **August 5th**.

****** If your provider application is approved by the Board at its September board meeting, you must turn in a CE submission packet by October 14th for review at the annual CE Review Work Session. ******



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CONTINUING EDUCATION PROVIDER APPLICATION

FEDERAL TAX ID: _____

NAME OF ASSOCIATION: _____

MAILING ADDRESS: _____

NAME OF PRIMARY CONTACT: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

PRIMARY CONTACT'S PROFESSIONAL LICENSE # (IF APPLICABLE): _____

NAME OF OFFICERS OR BOARD OF DIRECTORS:

1. _____

2. _____

3. _____

4. _____

- a. Has an owner/partner/principal/manager of the Association ever had any cosmetology, esthetics or nail technology licensed denied, suspended, revoked surrendered or have you ever been disciplined or fined by any licensing authority in this or any other state or jurisdiction? Yes No
- b. Has an owner/partner/principal/manager of the Association ever had any other business or professional license denied, suspended, revoked, surrendered in this or any other state or jurisdiction? Yes No
- c. Has an owner/partner/principal/manager ever been convicted of any criminal offense or is there any criminal charges now pending against you? Yes No

Signature of Primary Contact

Date