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MINUTES
South Carolina Board of Cosmetology
9:00 a.m., November 14, 2011
Synergy Business Park
Kingstree Building, Conference Room 108
110 Centerview Drive, Columbia, SC 29210

Video of this meeting can be viewed at the state's public website:

www.llr.state.sc.us/POL/Cosmetology, On the Board's home page click "Board Information" and follow the link to the video.

These minutes are a record of the motions/ official actions taken by the Board, and a brief summary of the meeting. A transcript of this meeting providing more detail will be available on the Board's website – www.llr.state.sc.us/pol/

Meeting Called to Order

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. The Pledge of Allegiance was recited by all present. The rules of the meeting were read by the Chairperson.

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Pledge of Allegiance

Rules of the Meeting Read by the Chairman

Introduction of Board Members and All Other Persons Attending

Rosanne H. Kinley, Chairperson, of Anderson, called the regular meeting of the Board of Cosmetology to order. Other Board members present for the meeting included: Melanie C. Thompson, Vice Chairperson, of Myrtle Beach; Katherine T. Webb, of Easley, Cynthia T. Rodgers of Lancaster, Delores J. Gilmer of Charleston and Selena M. Brown of Columbia.

Staff Members Participating in the Meeting

Dean Grigg, Advice Counsel; Doris Cubitt, Acting Administrator; Byron Ray, Administrator, Roz Bailey-Glover, Matteah Taylor, Administrative Assistants, Shirley Wider, Program Assistant, Sharon Wolfe, OIE, and Cecelia P. Englert, Court Reporter.

All Other Persons Attending:

Judy Ann Cox, Sandy Nguyen Dong, Dianna Caceres, Vu Vuong Le, Phuong Lan Ngoc Nguyen, Myanh T. Co, Phoebe Nguyen, Crystal Smith (Maxwell), Yolanda Sims
Angela Sarvghad, AnnaMaria Brown, John Bowen, Ashley Owens, LaQuadra Howze, Michael Glover
Jennifer Hines, Tameshia Mayfield, Kelsey E. Bird, Teresa Brigman, Jennifer Downing, Thi Nga
Nguyen, Hai Dinh Pham, Polly Rector, Laura Roland, Temekia Franklin, Chris Kinlaw, Duy Thanh
Nguyen, Elberee Gray, Chris Venesky, Charmaine Greene, Chiquitta P. Rouse, Wendy Neal, Lillian A.
Goodwine, Robert Wannamaker, Erika Bruce, Beatriz Hernandez, Janice Curtis, Scott Bills, Jamie
Bennette-Bane, Teresa Brigman, Kelsey E. Bird, Cindy Collins, Jay Lacy, Brenda Harper, Mary Rock,
Marilyn Montgomery, Lynn Jones, Wendy Neal, Doug Robinson, Nancy Jablonelis, Charmaine Green,
Colleen Large, Gloria Smith, Yolanda Sims, Judy Rox, Chesley Phillips, Jennifer L. Hines, Vu Le, Kate

52 Shetton, Harvey M. Watson III (on behalf of Sandy N. Dong), Gloria Wilson, Pat Oberhausen, Max
53 Nguyen, Anna Maria Brown, Laquadra Howze, My Anh T. Co, Jacqueline Golden, Debra LeGrand
54

55
56 **Approval of Excused Absences:** All Board members were present.
57

58 **Approval of the September 12, 2011 and October 19, 2011 Minutes**
59

60 **MOTION:**

61 Ms. Thompson made a motion to accept the September 12th and October 19th, 2011 meeting
62 minutes pending changes as noted. Ms. Webb seconded the motion, which was carried unanimously. See
63 copy of transcript for specific changes requested.
64

65 **Approval of Agenda**
66

67 **MOTION:**

68 Ms. Thompson made a motion to approve the agenda with deviations deemed necessary. Ms.
69 Gilmer seconded the motion, which was carried unanimously.
70

71 **Chairman's Remarks – Rosanne Kinley**

72 Chairperson Ms. Kinley introduced Mr. Byron Ray, the new Board Administrator, and thanked Ms. Doris
73 Cubitt for her help with the Board. Chairperson Ms. Kinley stated that the Board reviewed 22 CEU
74 packets from providers and may have 5 online continuing education providers for 2012. On October 11,
75 2011, the Board attended a Board Member Symposium at the Fire Academy. On 10/24/11 Chairperson
76 Ms. Kinley completed the final inspection for the International School of Beauty with Inspector George
77 Barr, in Spartanburg, SC. The re-write of the Board of Cosmetology regulations are going to the general
78 assembly. There will also be a re-write of the Engine Bill. Chairperson Ms. Kinley also stated that she
79 has formed a Board Legislative Committee to include the entire Board, Mr. Steve Dorsen, Scott Bills,
80 Chelsey Phillips, and Byron Ray. Chairperson Ms. Kinley also stated that she wants her personal email
81 address and phone number, as well as all Board members contact information removed from the Boards
82 website. She stated that a generic email address that staff can monitor would be fine.
83

84 **Administrator's Remarks, For Information – Byron Ray:** There were no remarks.
85

86 **Advisory Opinions, If Needed, Office of General Counsel:** There was no report.
87

88 **Legislative Update, If Needed, Legislative Liaison Office:** The Engine Bill re-write was not yet
89 available for review.
90

91 **OIE Report – Office of Investigations and Enforcement**

92 Investigator Sharon Wolfe reported that OIE had 120 complaints and closed 105 of those complaints.
93

94 **OGC Report – Office of General Counsel:** There was no report.
95

96 **Inspector's Report**

97 Administrator, Byron Ray reported that year-to-date, there were 2,729 inspections completed.
98

99 **Old Business - None**
100
101
102

103 **New Business**

104

105 **Approval of IRC Report**

106 The Board wanted more information on complaints #2011-220 and 2011-226 and a correction made to
107 case 2011-200 (change “butters” to “buffers”). Investigator Sharon Wolfe will obtain additional
108 information on cases 2011-220 and 226 to share with the board later.

109

110 **MOTION:**

111 Ms. Thompson made a motion to table the IRC report until Ms. Wolfe returned with additional
112 information. Ms. Gilmer seconded the motion, which was carried unanimously.

113

114 **MOTION:**

115 Ms. Thompson made a motion to approve the IRC report with the change requested. Ms. Brown
116 seconded the motion, which was carried unanimously.

117

118 Ms. Wolfe returned additional information for the Board’s review. It was determined that cased
119 complaints #2011-220 and 2011-226 were unfounded.

120

121 **Discussion with Representatives from Professional Credential Services (PCS)**

122 Chairperson Ms. Kinley introduced Ms. Andrea Bledsoe, Executive Vice President from PCS to present
123 the new on-line application process for students and applications. The on-line application is scheduled to
124 launch January 2012. Instructors will be able to enter bulk applications and make one payment online.
125 All applicants will be able to track the status of their application on-line.

126

127 **Discussion of Resolution Guidelines for Inspections**

128 See appendix.

129

130 **MOTION:**

131 Ms. Thompson made a motion to approve the Resolution Guidelines. Ms. Rodgers seconded the
132 motion, which was carried unanimously.

133

134 *See copy of transcript for specific changes and information requested.*

135

136 **Approval of 2012 CEU Providers**

137 Chairperson Ms. Kinley stated that the Board will review changes submitted by providers for pending
138 class dates of January 8th and September 9, 2012.

139

140 **MOTION:**

141 Ms. Thompson made a motion to approve pending date changes. Ms. Rodgers seconded the
142 motion, which was carried unanimously.

143

144 **SC Active Teachers corrections:**

145

146 **MOTION:**

147 Ms. Gilmer made a motion to approve active teachers with pending corrections. Ms. Thompson
148 seconded the motion, which was carried unanimously.

149

150 **SC Technical School:** Date changed to November 4th, 2012, in Greenville SC and place information in
151 Excel format.

152 **MOTION:**

153 Ms. Thompson made a motion to approve technical schools pending corrections. Ms. Gilmer
154 seconded the motion, which was carried unanimously.

155

156 **SC Esthetics Association:** Colleen Large submitted changes to its November 5th, 2012 date in Columbia,
157 SC and location. Date changed to November 12, 2012.

158

159 **MOTION:**

160 Ms. Thompson made a motion to approve the SC Esthetics Association with corrections as stated.
161 Ms. Brown seconded the motion, which was carried unanimously.

162

163 **Jolee's Hair Institute:** Corrections were made on pages 4 and 5. Three hour classes are not approved
164 accept for online programs. Make the 3:00-3:30 slot correction and reschedule the September 9, 2012
165 class. Need the address of the Hilton Garden class in Aiken. Not approved were Lee Burgess, Roderick
166 Samuels, Eric Cheeks and Lamont Joseph.

167

168 **MOTION:**

169 Ms. Thompson made a motion to approve Jolee's Hair Institute with corrections as stated. Ms.
170 Brown seconded the motion, which was carried unanimously.

171

172 **Gray & Associates:** No corrections required.

173 **MOTION:**

174 Ms. Rodgers made a motion to approve Gray & Associates. Ms. Brown seconded the motion,
175 which was carried unanimously.

176

177 **Vontae's Advance Training:** class corrections for October 21-22 and July 28th and 30th, 2012 trade
178 shows are not approved without an agenda. There's a 45 day requirement to get changes to the Board.

179

180 **MOTION:**

181 Ms. Thompson made a motion to approve Vontae's Advance Training with pending corrections.
182 Ms. Brown seconded the motion, which was carried unanimously.

183

184 **BIG:** Date corrections for November 5th in Greenville, November 5th in Sumter, and September 10th, 2012
185 in Charleston. Ensure no one is teaching sterilization. On page 5-6 adjust timelines. There should be 12.5
186 hours for instructors. They can have a maximum of 15 attendees per salon location. Correct discrepancy
187 with license for Nicola Forbes Martin. Instructors not approved were: Shawn Beasley, Angela Capers,
188 Angela Mariah and Gordon Hood. Application shows an incorrect license number for Deshannah Green.

189

190 **MOTION:**

191 Ms. Thompson made a motion to approve BIG with pending corrections. Ms. Brown seconded
192 the motion, which was carried unanimously.

193

194 **Nail, Skin, Hair of America:** Add information to the jump-drive. Requested date changes for November
195 4, 5, January 8th. Not listed as an instructor but instructor license given for Beatrice and Betty Hernandez.
196 Instructors given but no information received on Carolyn Calgory and Donna Wineset. Corrections were
197 submitted to the Board.

198

199 **MOTION:**

200 Ms. Thompson made a motion to approve Nail, Skin, Hair of America with pending corrections.
201 Ms. Gilmer seconded the motion, which was carried unanimously.

202

203 **SC State Cosmetology Association:** Need certifications for Hair Designer Guild members. Submit dates
204 in Excel format. Corrections were submitted to the Board.

205
206 **MOTION:**

207 Ms. Thompson made a motion to approve SC State Cosmetology Association with pending
208 corrections. Ms. Gilmer seconded the motion, which was carried unanimously.

209
210 **ACE:** Dates needed to be changed for September 9th, 2012. Instructors not approved: Erica Galiano,
211 Harold Prichard, Ivan Zigt and Gregory Zorian.

212
213 **MOTION:**

214 Ms. Thompson made a motion to approve ACE with pending corrections. Ms. Gilmer seconded
215 the motion, which was carried unanimously.

216
217 **Palmetto Professional:** Date changes for January 8th, March 12th, September 9th and November 4th, 2012.
218 Pages 15 & 16 details are needed, the agenda timeframe clarified, and list the instructors. Page 145,
219 Wanda Harley was not on the master instructor list. Page 152 Debra LaGrande was not on the list. Copies
220 need to be legible. Page 156 Harold Prichard discussion must be resolved. Page 157 Fernando Salese, no
221 product classes, must be generic. Doris Salag, need a copy of her license. Page 158 provide an address for
222 Pattie Warnemaker. Corrections were submitted to the Board.

223
224 **MOTION:**

225 Ms. Thompson made a motion to approve Palmetto Professional with pending corrections. Ms.
226 Gilmer seconded the motion, which was carried unanimously.

227
228 **Advanced Association:** Make lesson plan corrections on Cosmetology. Courses taught by David Stanko
229 and Franchisco Viela must be generic in nature. Dorothy Jones will submit name corrections for Lakeshia
230 B. Sullivan. Jacqueline M. Taylor.

231
232 **MOTION:**

233 Ms. Thompson made a motion to approve Advanced Association with pending corrections. Ms.
234 Rodgers seconded the motion, which was carried unanimously.

235
236 **E-Nails:** Document copies must be legible. Remove video's on "fish pedicures" as they are not allowed.
237 Need instructor names.

238
239 **MOTION:**

240 Ms. Thompson made a motion to approve E-Nails with pending corrections. Ms. Rodgers
241 seconded the motion, which was carried unanimously.

242
243 **ACSP:** Dates of November 4th need to be changed. Mr. Doug Robinson stated that NCASC no longer
244 existed.

245
246 **MOTION:**

247 Ms. Thompson made a motion to approve ACSP with pending corrections. Ms. Brown seconded
248 the motion, which was carried unanimously.

249
250 **Hair Matters:** The maximum number of attendees in a salon will be 15. Make changes to the November
251 15th date.

252
253 **MOTION:**

254 Ms. Thompson made a motion to approve Hair Matters with pending corrections. Ms. Webb
255 seconded the motion, which was carried unanimously.

256

257 **Scout:** Need date changes for November 4th, 2012. Place information in Excel format. Change the
258 October 6th and 7th, 2012 need locations. Page 57 corrections.

259

260 **MOTION:**

261 Ms. Thompson made a motion to approve Scout with pending corrections. Ms. Brown seconded
262 the motion, which was carried unanimously.

263

264 **Hair Aire's:** Change the November 4th class. Classes at salon can have a maximum of 15 attendees.

265

266 **MOTION:**

267 Ms. Gilmer made a motion to approve Hair Aire's with pending corrections. Ms. Rodgers
268 seconded the motion, which was carried unanimously. Ms. Thompson recused herself from the vote.

269

270 **Gate:** Date changes submitted for September 9th and 10th, 2012.

271

272 **MOTION:**

273 Ms. Thompson made a motion to approve Gate with pending corrections. Ms. Gilmer seconded
274 the motion, which was carried unanimously.

275

276 **SC Progress Association of Cosmetology:** Pages 6 & 6A need to be more specific. Product sales are not
277 allowed during class presentations. Page 11, capacity should be 200 and change the handwritten date on
278 page 11. Changes were not yet submitted to the Board.

279

280 **MOTION:**

281 Ms. Thompson made a motion to approve SC Progress Association of Cosmetology pending
282 review of corrections. Ms. Gilmer seconded the motion, which was carried unanimously.

283

284 **SC Professional Barbering & Cosmetology:** The CD would not open on the computers. Three hour
285 classes accept for online classes are not approved. Video on sanitary and safety procedures required. Need
286 to know the length of time she is speaking and the topic for Ms. Emma Francis. Corrections were
287 submitted to the Board along with the agenda for Emma Francis.

288

289 **MOTION:**

290 Ms. Gilmer made a motion to approve SC Professional Barbering & Cosmetology pending
291 corrections. Ms. Brown seconded the motion, which was carried unanimously.

292

293 **SC Association of Cosmetology Schools:** Three hours classes are not approved. Changes to the January
294 8 and September 9 classes were submitted.

295

296 **MOTION:**

297 Ms. Thompson made a motion to approve SC Association of Cosmetology Schools with
298 corrections. Ms. Gilmer seconded the motion, which was carried unanimously.

299

300 Chairperson Ms. Kinley stated the Board asked all providers make corrections to the jump drives and on
301 the hard copies submitted for review. Providers have a copy of the Board policies. Please adhere to the
302 policy for class approvals, even if your class is approved, you will be held accountable for following the
303 policies. The Board requested CEU classes be video-taped for audit purposes. Advanced Association
304 must submit videos of their June 6th and, May 22nd videos. ACSP, submit your September 11th video of

305 the Myrtle Beach location. BIGS submit your video for October 17th. Turn in the videos to the Board
306 office by November 21, 2011. Mr. Byron Ray will distribute the videos to the Board for review.

307

308 **Approval of License Through Endorsement**

309 **Judy Ann Rox:**

310 Staff notified Judy Ann Rox by letter on October 26, 2011 to appear before the Board to answer questions
311 the members may have concerning her 2009 registered cosmetologist endorsement application from Ohio
312 requesting to have the NIC practical examination waived.

313

314 **MOTION:**

315 Ms. Webb made a motion to deny the cosmetology endorsement application, but to allow Ms. Rox
316 to sit for the NIC practical examination to gain licensure. Ms. Brown seconded the motion, which was
317 carried unanimously.

318

319 **Approval of License Through Endorsement**

320 **Sandy Nguyen Dong**

321 Staff notified Sandy Nguyen Dong by letter on October 27, 2011 to appear before the Board to answer
322 questions the members may have concerning her registered cosmetologist endorsement by examination
323 application from Wisconsin. An official Board Order will be sent to Ms. Dong. *See transcript on website*
324 *for details.*

325

326 **MOTION:**

327 Ms. Thompson made a motion to defer the application to Executive session. Ms. Brown seconded
328 the motion, which was carried unanimously.

329

330 **MOTION:**

331 Ms. Thompson made a motion to deny the application due to multiple discrepancies on the
332 application. Ms. Webb seconded the motion, which was carried unanimously.

333

334 **Dianna Caceres**

335 Staff notified Dianna Caceres by letter on November 1, 2011 to appear before the Board to answer
336 questions the members may have concerning her registered cosmetologist endorsement application from
337 Texas. The Board let Ms. Caceres know she could not switch her registered cosmetologist license to an
338 esthetics license. Ms. Caceres wants to take the esthetics examination, but does not have an esthetician
339 license in Texas to transfer over. Ms. Caceres was given the option to obtain an esthetician license in
340 Texas and then endorse into SC. She was also allowed to sit for the registered cosmetologist national
341 examination.

342

343 **MOTION:**

344 Ms. Thompson made a motion to deny the application for endorsement. Ms. Gilmer seconded the
345 motion, which was carried unanimously.

346

347

348 **Approval of License Through Endorsement by Examination**

349 **Vu Vuong Le**

350 Staff notified Vu Vuong Le by letter on October 31, 2011 to appear before the Board to answer questions
351 the members may have concerning his nail technician endorsement application by examination from
352 California. It was determined that Mr. Le's application was incomplete due to missing information and
353 inconsistencies in the application with her date of birth and which language Mr. Le took the written
354 examination in California.

355

356 **MOTION:**

357 Ms. Thompson made a motion to deny the application by examination for endorsement. Ms.
358 Gilmer seconded the motion, which was carried unanimously.

359

360

361 **Phuong Lan Ngoc Nguyen**

362 Staff notified Phuong Lan Ngoc Nguyen by letter on October 31, 2011 to appear before the Board to
363 answer questions the members may have concerning her nail technician endorsement application by
364 examination from California. Ms. Nguyen was not present.

365

366 **MOTION:**

367 Ms. Thompson made a motion to deny the application for endorsement by examination. Ms.
368 Gilmer seconded the motion, which was carried unanimously.

369

370

371 **Henxins Quang Nguyen**

372 Staff notified Henxins Quang Nguyen by letter on October 31, 2011 to appear before the Board to answer
373 questions the members may have concerning his nail technician endorsement application by examination
374 from Connecticut. Mr. Nguyen was not present.

375

376 **MOTION:**

377 Ms. Thompson made a motion to deny the application for endorsement by examination. Ms.
378 Webb seconded the motion, which was carried unanimously.

379

380

381 **Myanh T. Co**

382 Staff notified Myanh T. Co by letter on October 26, 2011 to appear before the Board to answer questions
383 the members may have concerning her nail technician / esthetics endorsement applications by
384 examination from Florida. The Board determined that the application was incomplete with discrepancies.

385

386 **MOTION:**

387 Ms. Brown made a motion to deny the incomplete applications for endorsement by examination.
388 Ms. Webb seconded the motion, which was carried unanimously.

389

390 **Phoebe Nguyen**

391 Staff notified Phoebe Nguyen by letter on November 3, 2011 to appear before the Board to answer
392 questions the members may have concerning her registered cosmetologist endorsement application by
393 examination from California. The Board let Ms. Nguyen know that she would be contacted by the Board
394 Administrator, Mr. Byron Ray on the next steps.

395

396 **MOTION:**

397 Ms. Thompson made a motion to deny the application for endorsement by examination. Ms.
398 Rodgers seconded the motion, which was carried unanimously.

399

400 **MOTION:**

401 Ms. Thompson made a motion to go into Executive session . Ms. Gilmer seconded the motion,
402 which was carried unanimously.

403

404 During Executive session , no motions were made.

405

406 **Approval of License With Background Reports**

407 **Crystal Smith (Maxwell)**

408 Staff notified Crystal Smith (Maxwell) by letter on October 27, 2011 to appear before the Board to
409 answer questions the members may have concerning her registered cosmetologist application by
410 examination with a SLED report. Ms. Smith provided testimony stating she was not on probation, and
411 completed anger management classes. She has a job waiting for her once her license is approved.
412

413 **MOTION:**

414 Ms. Webb made a motion to approve application by examination for licensure. Ms. Brown
415 seconded the motion, which was carried unanimously.
416

417 **Yolanda Sims**

418 Staff notified Yolanda Sims by letter on October 31, 2011 to appear before the Board to answer questions
419 the members may have concerning her registered cosmetologist application by examination with a SLED
420 report. Ms. Sims provided testimony regarding her SLED report.
421

422 **MOTION:**

423 Ms. Webb made a motion to approve application by examination for licensure. Ms. Rodgers
424 seconded the motion, which was carried unanimously.
425

426 **Angela Sarvghad**

427 Staff notified Angela Sarvghad by letter on October 31, 2011 to appear before the Board to answer
428 questions the members may have concerning her nail technician application by examination with a SLED
429 report. Ms. Sarvghad stated that she was not on probation and has a job lined up if approved.
430

431 **MOTION:**

432 Ms. Webb made a motion to approve application by examination for licensure. Ms. Thompson
433 seconded the motion, which was carried unanimously.
434

435 **AnnaMaria Brown**

436 Staff notified AnnaMaria Brown by letter on October 31, 2011 to appear before the Board to answer
437 questions the members may have concerning her cosmetology application by examination with a SLED
438 report. Ms. Brown stated that she completed probation in 2004 and the 27 weeks of anger management
439 classes. She has a job lined up if approved.
440

441 **MOTION:**

442 Ms. Webb made a motion to approve application by examination for licensure. Ms. Brown
443 seconded the motion, which was carried unanimously.
444

445 **John Bowen**

446 Staff notified John Bowen by letter on October 27, 2011 to appear before the Board to answer questions
447 the members may have concerning his cosmetology application by examination with a SLED report. Mr.
448 Bowen was previously scheduled to attend the September 12, 2011 Board meeting, but did not show up.
449 Mr. Bowen was not present for today's meeting.
450

451 **MOTION:**

452 Ms. Webb made a motion to deny the application by examination for licensure. Ms. Rodgers
453 seconded the motion, which was carried unanimously.
454

455 **Ashley Owens**

456 Staff notified Ashley Owens by letter on November 1, 2011 to appear before the Board to answer
457 questions the members may have concerning her cosmetology application by examination with a SLED
458 report. Ms. Owens presented testimony regarding her misdemeanor.

459
460

461 **MOTION:**

462 Ms. Thompson made a motion to approve the application by examination for licensure. Ms.
463 Rodgers seconded the motion, which was carried unanimously.

464

465 **LaQuadra Howze**

466 Staff notified LaQuadra Howze by letter on November 1, 2011 to appear before the Board to answer
467 questions the members may have concerning her cosmetology application by examination with a SLED
468 report. Ms. Howze presented testimony, and stated she will complete her probation April 1, 2013.

469

470 **MOTION:**

471 Ms. Thompson made a motion to approve the application by examination for licensure. Ms.
472 Rodgers seconded the motion, which was carried unanimously.

473 **Michael Glover**

474 Staff notified Michael Glover by letter on November 3, 2011 to appear before the Board to answer
475 questions the members may have concerning his cosmetology application by examination with a SLED
476 report. Mr. Glover presented testimony, and stated he is on probation until April 13, 2013. He has a job
477 lined up if approved.

478

479 **MOTION:**

480 Ms. Rodgers made a motion to approve the application by examination for licensure to run
481 concurrent with his probation, for two years, with a clean SLED report submitted to the Board, each year,
482 at his own expense. Ms. Webb seconded the motion, which was carried unanimously.

483

484

485 **Jennifer Hines**

486 Staff notified Jennifer Hines by letter on November 3, 2011 to appear before the Board to answer
487 questions the members may have concerning her cosmetology application by examination with a SLED
488 report. Ms. Hines presented testimony, and stated she completed probation February 2009.

489

490 **MOTION:**

491 Ms. Webb made a motion to approve the application by examination for licensure. Ms.
492 Thompson seconded the motion, which was carried unanimously.

493

494

495 **Tameshia Mayfield**

496 Staff notified Tameshia Mayfield by letter on November 3, 2011 to appear before the Board to answer
497 questions the members may have concerning her cosmetology application by examination with a SLED
498 report. Ms. Mayfield presented testimony. She stated that she is not on probation, did not serve any jail
499 time, and has a job lined up if approved.

500

501 **MOTION:**

502 Ms. Rodgers made a motion to approve the application by examination for licensure. Ms. Webb
503 seconded the motion, which was carried unanimously.

504

505

506 **Approval of Work Experience to Substitute for Missing Hours**

507 **Kelsey E. Bird**
508 Staff notified Kelsey E. Bird by letter on November 1, 2011 to appear before the Board to answer
509 questions the members may have concerning her cosmetology application seeking approval of work
510 experience to substitute for missing classroom hours. Ms. Bird is from NY and did not plan to appear.
511 The Board reviewed the application.

512
513 **MOTION:**

514 Ms. Thompson made a motion to approve applicant to sit for the NIC examinations and approved
515 the 500 missing class hours. Ms. Rodgers seconded the motion, which was carried unanimously.
516

517
518 **Teresa Brigman**

519 Staff notified Teresa Brigman by letter on October 31, 2011 to appear before the Board to answer
520 questions the members may have concerning her nail technician application seeking approval of work
521 experience to substitute for missing classroom hours.

522
523
524 **MOTION:**

525 Ms. Webb made a motion to go into executive session. Ms. Thompson seconded the motion,
526 which was carried unanimously.
527

528 **Return to Public Session**

529
530 Ms. Thompson made a motion to approve applicant to sit for the NIC examinations and approved
531 the missing class hours. Ms. Rodgers seconded the motion, which was carried unanimously.
532

533
534 **Approval of Hours of Training**

535 **Jennifer Downing**

536 Staff notified Jennifer Downing by letter on November 1, 2011 to appear before the Board to answer
537 questions the members may have concerning her nail technician application seeking approval of work
538 experience to substitute for missing classroom hours. Ms. Downing stated she accumulated 462.5 hours
539 from two different schools in Florida and passed the NIC exams.

540
541 **MOTION:**

542 Ms. Thompson made a motion to approve class hours and grant licensure. Ms. Brown seconded
543 the motion, which was carried unanimously.
544

545 **Approval of Reinstatements**

546 **Thi Nga Nguyen—Nail Technician**

547 Staff notified Thi Nga Nguyen by letter on October 31, 2011 to appear before the Board to answer
548 questions the members may have concerning the reinstatement application for a nail technician license.
549 The Board found too many inconsistent in the paperwork submitted for reinstatement.

550
551 **MOTION:**

552 Ms. Thompson made a motion to deny licensure. Ms. Brown seconded the motion, which was
553 carried unanimously.
554

555 **Hai Dinh Pham—Nail Technician**

556 Staff notified Hai Dinh Pham by letter on October 31, 2011 to appear before the Board to answer
557 questions the members may have concerning the reinstatement application for a nail technician license.
558 Mr. Pham was working at Fort Jackson without a license.

559
560 **MOTION:**

561 Ms. Thompson made a motion to deny application for reinstatement. Ms. Webb seconded the
562 motion, which was carried unanimously.

563
564 **Polly Rector**—Salon, Hair Phabet

565 Staff notified Polly Rector by letter on October 27, 2011 to appear before the Board to answer questions
566 the members may have concerning the reinstatement application for a salon license. Ms. Rector was
567 reported as working on an expired license. She stated that she had three different addresses on the same
568 street and one was a salon address. Her mail should go to her post office box in Greer, SC.

569
570 **MOTION:**

571 Ms. Thompson made a motion to table the application for executive session. Ms. Rodgers
572 seconded the motion, which was carried unanimously.

573
574 **MOTION:**

575 Ms. Brown made a motion to approve the salon application for reinstatement. Ms. Thompson
576 seconded the motion, which was carried unanimously.

577
578 The Board reminded Ms. Rector to provide her correct address and that her case would be turned over to
579 investigations for further disciplinary action. For the record, the Board asked Ms. Rector for her correct
580 address, she stated: PO Box 332, Greer, SC 29652. The problem is that the salon and the post office box
581 are in two different zip codes. Ms. Rector will resolve the issue. Ms. Wider will issue the license.

582
583 **Laura Roland**—Salon, Unique Haven Salon

584 Staff notified Laura Roland by letter on October 31, 2011 to appear before the Board to answer questions
585 the members may have concerning the reinstatement application for a salon license. Ms. Roland's license
586 lapsed June 30, 2008, but continued to operate on the expired license. Ms. Roland stated that the lapsed
587 license was an oversight on her part, but that her cosmetology license was current.

588
589 **MOTION:**

590 Ms. Thompson made a motion to table the application for executive session. Ms. Rodgers
591 seconded the motion, which was carried unanimously.

592
593 **MOTION:**

594 Ms. Brown made a motion to approve the salon application for reinstatement. Ms. Thompson
595 seconded the motion, which was carried unanimously.

596
597 The Board let Ms. Roland know that her case would be turned over to investigators for further
598 disciplinary action.

599
600 **Temekia Franklin/Chris Kinlaw**—Salon, Shades of Essence

601 Staff notified Temekia Franklin/Chris Kinlaw by letter on October 27, 2011 to appear before the Board to
602 answer questions the members may have concerning the reinstatement application for a salon license.
603 The license lapsed June 30, 2008, but continued to operate on the expired license. Ms. Chris Kinlaw
604 stated that Ms. Franklin left the salon in 2007. Ms. Kinlaw owns the hair store/supplies attached to the
605 salon, but the salon is not operational.

606

607 **MOTION:**

608 Ms. Thompson made a motion to table the application for executive session. Ms. Webb seconded
609 the motion, which was carried unanimously.

610

611 **MOTION:**

612 Ms. Thompson made a motion to deny the current salon application for reinstatement. Ms.
613 Rodgers seconded the motion, which was carried unanimously.

614

615 Board Chairperson let me Ms. Kinlaw know that she must submit a new salon application for processing.

616

617 **Approval of New Salon License**

618 Duy Thanh Nguyen, L'Amour Nails

619 Staff notified Duy Thanh Nguyen by letter on October 27, 2011 to appear before the Board to answer
620 questions the members may have concerning the application for a new salon license. The salon was cited
621 for unlicensed practice by the inspector. Duy Thanh Nguyen was not present to provide testimony.

622

623 **MOTION:**

624 Ms. Thompson made a motion to deny the new salon application. Ms. Rodgers seconded the
625 motion, which was carried unanimously.

626

627 **Approval of Change for CEU Class**

628 Elberee Gray, Gray & Associates—Request for cancellation of Dec. 5, 2011 CEU class. Mr. Gray met the
629 45 day notice requirement needed for cancellation. Mr. Gray was not present to answer questions, but sent
630 a representative, Ms. Jamie B. Baine. Ms. Baine stated that the hotel location of the class was being
631 remodeled. Mr. Gray spoke to the Board by telephone speaker phone. He explained that due to the
632 holiday's he could not reschedule the class at the hotel.

633

634 **MOTION:**

635 Ms. Rodgers made a motion to approve the cancellation. Ms. Brown seconded the motion, which
636 was carried. Ms. Thompson voted nay.

637

638 Shirley Wider will remove the class from the schedule on the web site.

639

640

641 **Chris Venesky, GATE Association**

642 Requested to add a CEU Tape method class on Dec. 4, 2011. The course was already approved for the
643 2011 year.

644

645 **MOTION:**

646 Ms. Rodgers made a motion to approve the addition of the December 4, 2011 class date . Ms.
647 Brown seconded the motion, which was carried unanimously.

648

649 **Approval of Continuing Education Association**

650 Charmaine Greene, Buyt'ful U Cosmetology Association. Ms. Greene submitted documentation to form
651 a new association. The Board determined that the application was missing and the association needed
652 upstate members from Greenville and Spartanburg, and the certificate of existence. Ms. Greene must
653 submit all documents required before the deadline for CEU's.

654

655 **MOTION:**

656 Ms. Rodgers made a motion to deny the association due to an incomplete application packet. Ms.
657 Brown seconded the motion, which was carried unanimously.

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MOTION:

Ms. Rodgers made a motion to take a five minute break. Ms. Brown seconded the motion, which was carried unanimously.

Approval to Teach Methods of Teaching Classes

Chiquitta P. Rouse was notified by letter on October 31, 2011 to appear before the Board seeking approval to become a methods of teaching instructor.

MOTION:

Ms. Thompson made a motion to approve Ms. Rouse as a methods of teaching instructor. Ms. Rodger seconded the motion, which was carried unanimously..

Wendy Neal was notified by letter on October 31, 2011 to appear before the Board seeking approval to become a methods of teaching instructor.

MOTION:

Ms. Thompson made a motion to approve Ms. Neal as a methods of teaching instructor. Ms. Rodger seconded the motion, which was carried unanimously.

Lillian A. Goodwine was notified by letter on October 27, 2011 to appear before the Board seeking approval to become a methods of teaching instructor.

MOTION:

Ms. Thompson made a motion to approve Ms. Goodwine as a methods of teaching instructor. Ms. Rodger seconded the motion, which was carried unanimously.

Robert Wannamaker was notified by letter on October 31, 2011 to appear before the Board seeking approval to become a methods of teaching instructor.

MOTION:

Ms. Thompson made a motion to approve Mr. Wannamaker as a methods of teaching instructor. Ms. Rodger seconded the motion, which was carried unanimously.

MOTION:

Ms. Thompson made a motion, to approve the Administrator and Staff to approve any applicant as a methods of teaching instructor that has a valid masters of education degree. Ms. Rodgers seconded the motion, which was carried unanimously.

Approval of School to Change to Clock Hours Instead of Credit Hours

Erika Bruce or a Designated Representative, Miller Motte Technical College was called upon to give testimony regarding their request for approval of school to change to clock hours instead of credit hours. Mr. David Sessmens appeared as the representative and stated that the school would move from 1540 hours to 1500 hours. The school would remove classes like resume writing, but there would be no change to the core curriculum.

MOTION:

Ms. Rodgers made a motion to approve the change from credit hours to clock hours. Ms. Thompson seconded the motion, which was carried unanimously.

Approval of New School

709 Institute of Nail Artistry—Beatriz Hernandez

710

711 **MOTION:**

712 Ms. Rodgers made a motion to approve the Institute of Nail Artistry for a new school pending
713 final review of the contract changes by Ms. Thompson. Ms. Thompson seconded the motion, which was
714 carried unanimously.

715

716 **Review of Application—Appearance of Applicant Not Required**

717 Maxine H. Schulte is a resident of New York State. She submitted an endorsement application for an
718 esthetician license on 9/15/2010. She has 310 hours of education, but SC requires 450 hours. Ms. Schulte
719 is short 140 hours and has requested the Board review her work experience, using her 2006, 2007 and
720 2008 income tax returns in order to award her the missing 140 hours so that she can sit for the NIC
721 examinations. The application expired 9/15/2010. The Board reviewed the documents and had questions
722 and wanted to know why it took 14 months for the applicant to complete the application and there are too
723 many inconsistencies with the application.

724

725 **MOTION:**

726 Ms. Brown made a motion to accept the 140 hours and allow Ms. Schulte to sit for the NIC
727 examination. There was no second and the motion expired.

728

729 A second motion was made.

730

731 **MOTION:**

732 Ms. Thompson made a motion to deny the endorsement application. Ms. Rodgers seconded the
733 motion, which was carried unanimously.

734

735 **Discussion - None**

736

737 **Board Member Reports**

738

739 **MOTION:**

740 Ms. Thompson made a motion to go into executive session and that all board members submit
741 their Board Member Reports via email to the Board Chair. Ms. Rodgers seconded the motion, which was
742 carried unanimously.

743

744 Chairperson Kinley returned to public session. No motions were made or votes taken during executive
745 session.

746

747 **Public Comments**

748

749 Ms. Colleen Large from the SC Esthetics Association asked if the Board had decided on changing the
750 number of times an association can make changes. Ms. Thompson stated that the Board decided to allow
751 five changes per year, per association. Staff member, Shirley Wider will send out a letter to the providers
752 reminding them about the requirement for videotaping courses. Ms. Wider will also change the
753 submission form coversheet to indicate three changes to five. Also, their signature must appear twice,
754 first to acknowledge the policies and the 2nd signature acknowledges that what's being mailed to the
755 Board will be exactly what's placed on the website.

756

757 Ms. Chesley Philips was concerned that she allowed licensees from World Beauty into her class and
758 excluded others who needed to take her class. Chairperson Kinley let her know it's out of her hands
759 because she had no way of knowing who would register for the class. Ms. Philips also stated that Mr. Jay

760 Lacy will not provide her with names of individuals who attended his online classes. Some of the same
761 individuals also took her online classes. Chairperson Ms. Kinley stated that the Board will need to direct
762 all online providers to submit a list of participants who have received their six hours online, either
763 monthly or quarterly, to Byron Ray. Licensees can take a maximum of six hours online. USC has no way
764 to track the online participants at this time. So from January 2011 to December 2011, online provider will
765 send their attendance list to Byron Ray. Chairperson Ms. Kinley will contact Mr. Jay Lacy to obtain his
766 list of online participants for Mr. Ray. Ms. Philips stated that of the 511 people who took a class online,
767 460 completed the class. The online class must be completed within three days.
768 A representative from Gray and Associates asked if an instructor licensed in Massachusetts who owns a
769 business in SC could he be added to their list of instructors. The instructor is an educator for All Nutrient.
770 The Board let her know that the instructor could not present product related classes. She can add three
771 instructors and that would represent three changes of the five changes allowed for the year. Since this
772 instructor is not a SC licensed instructor, the resume must be approved by the Board, and that instructor
773 cannot reside in SC, otherwise they must be a SC licensed instructor.

774

775 **Adjournment: 8:35 p.m.**

776

777 **MOTION:**

778 Ms. Thompson made a motion to adjourn the meeting. Ms. Rodgers seconded the motion, which
779 was carried unanimously.

780

781 **The next meeting of the S.C. Board of Cosmetology is scheduled for January 9, 2012.**

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APPENDIX

RESOLUTION GUIDELINES – INSPECTIONS