

Minutes

South Carolina Perpetual Care Cemetery Board
Board Meeting
10:00 a.m., August 25, 2004
Synergy Business Park
110 Centerview Drive, Kingstree Building, Room 111
Columbia, South Carolina

Mr. Russ, Chairman, called the meeting to order at 10:03 a.m.

Board members attending the meeting included: John E. Bartus, of Mauldin; Andrew Cone, of Pickens; Roger Finch, of Honea Path; Russel Floyd, Jr., of Spartanburg; Thomas Johnson, of Charleston; James W. Russ, of Conway; and Ray Visotski, of Aiken.

Staff members participating included: Rion Alvey, Administrator; Randall Bryant, Assistant Deputy Directory; Sharon Dantzler, General Counsel; Wendi Elrod, Administrative Specialist; Don Hayden, Office of Investigations & Enforcement; Charlie Jones, Inspector and Bill Whitby, Inspector.

Members of the public participating included: Rick Riggins, of Lancaster Memorial Park in Lancaster.

Meeting Called to Order

Mr. Russ announced that public notice of this meeting was properly posted at the S. C. Perpetual Care Cemetery Board office, Synergy Business Park, Kingstree Building, provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. He noted that a quorum is present.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Approval of Minutes for the May 19, 2004 Meeting

There were two changes made the first was under number 2, second paragraph, last sentence, the word is continplate it should be "contemplate" and the second change is under number 5, when making reference to changes that have been made use quotations to make it clear of what the changes were.

Motion - Mr. Floyd made a motion for the minutes to be accepted, seconded by Mr. Johnson and unanimously carried.

Chairman's Remarks - J. W. Russ

Mr. Russ introduced the new Administrator, Rion Alvey, for the Cemetery Board. Mr. Russ

suggested that everyone introduce themselves and what they do.

Administrator's Remarks, For Information - Rion Alvey

1. General Administration - Mr. Alvey discussed the changes with in LLR.
2. Update Restlawn Memorial Park - Mr. Alvey indicated that there are not any updates at this time. Mr. Alvey stated that the staff will contact Brown Reality for more information on the cemeteries status as well an inspector/investigator needs to be sent out to check on the operation of the cemetery.
3. Update Graceland Memorial Park - Mr. Alvey stated that since the last meeting that there have been no updates. Mr. Bartus had put together some information about Graceland Memorial Park.

Ms. Danzler stated that Mr. Hayden needs to have his team do all investigations for the Cemetery Board. Therefore any information that has been received needs to be forwarded to Office of Investigations & Enforcement.

Action Items (Vote Required)

1. Final Annual Reporting Form - On the Annual Reporting Form add under number 11 "Copy of year end statement".

Motion - Mr. Visotski made a motion that the form be accepted after the change and Mr. Bartus seconded, and unanimously carried.

2. Final Inspection Form - Inspections will be done annually and if a cemetery fails inspection there will be a follow up inspection done about 30 days after or the Inspector can use his best judgment based upon the reason for the failed inspection.

Motion - Mr. Visotski made a motion that the form be accepted and Mr. Bartus seconded, and unanimously carried.

3. License fees based on interments - Mr. Floyd had calculated fees for licenses based on the number of interments that each cemetery had for the prior year. He had calculated the fees three different ways and the best way is the way that the fees are currently done.

Motion - Mr. Cone made a motion that the fees remain the same and Mr. Visotski seconded, and unanimously carried.

Public Comments (No Votes May Be Taken)

There were no public comments made during the August 25, 2004 meeting.

Executive Session (To Consider Disciplinary Matters and/or Seek Legal Advice)

MOTION

Mr. Bartus moved the Board enter executive session at 11:59 am to discuss a personnel issue. Mr. Johnson seconded the motion, which carried unanimously.

Return to Public Session to Report on Executive Session

MOTION

Mr. Finch made a motion at 1:59 pm, seconded by Mr. Cone and unanimously carried, that the Board return to public session.

Adjournment

There being no further business to be discussed at this time, Mr. Russ adjourned the at 1:01 pm.

The next meeting of the S.C. Perpetual Care Cemetery Board has been scheduled for November 17, 2004.