

****IMPORTANT NOTICE TO APPLICANTS****

Applicants must satisfactorily complete a written examination provided by the Commission. The Auctioneers' Exam is given four times a year. Please see the website for upcoming exam dates. <http://lir.state.sc.us/POL/Auctioneers/index.asp?file=licensure.htm>

Please be advised issuance of a license will be delayed in the following instances:

- Applications that do not include a copy of applicant's Social Security card and a valid driver's license, state-issued ID, passport, or military ID.
- Applications with incorrect fees, unanswered questions, no photograph attached.
- Applications where answers to questions conflict with the information received from SLED (criminal history) reports. If this occurs, applicant automatically will be required to appear before the full Commission at the next regularly scheduled meeting. For example, an applicant answers that he/she has never been convicted of a criminal offense, but the criminal history report indicates a conviction. **Refer to Section 40-6-230 (A)(4)**
- Applications where answers to questions conflict with information received from credit reports. If this occurs, the applicant automatically will be required to appear before the full Commission at the next regularly scheduled meeting. **Applicants also will be required to appear before the Commission if their credit reports indicate unpaid collection accounts, liens or judgments totaling \$1,001 or more, repossessions, charged off accounts or disputed items. Refer to Section 40-6-230(A)(5)**

Applicants with other discrepancies noted will be promptly notified.

Exam candidates will be notified, in writing, of their scheduled examination date.

***** ALL FEES ARE NON-REFUNDABLE *****