

MINUTES
South Carolina Board of Architectural Examiners
Board Meeting/Hearings
9:30 a.m., January 17, 2012
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 204
Columbia, South Carolina

Meeting Called to Order

Brad Smith, Chairman, called the meeting to order at 9:33 a.m. Other members present were Stephen Russell, Anthony Lawrence and Kate Schwennsen. Members Tyson Nettles and Barry Jenkins notified the Administrator in advance that they were unable to attend the meeting.

Staff members participating in this meeting included Jan Simpson, Administrator; Alice DeBorde, Administrative Assistant; and Sherrie Moorer, Program Assistant. LLR employees attending the meeting included: Christa Bell, Office of General Counsel, and James Saxon, Advice Counsel.

Statement of Public Notice

Mr. Smith announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of the September 12-13, 2011, Meeting Minutes and the October 17, 2011, and November 18, 2011, Conference Call Minutes

Motion To approve the minutes as submitted. Russell/Schwennsen/Approved

Office of General Counsel – Hearings

Case No. 2011-10

Motion to go into Executive Session: Schwennsen/Russell/Approved

Motion to come out of Executive Session: Russell/Schwennsen/Approved.

Motion To accept the proposal presented by Attorney Christa Bell.
Russell/Schwennsen/Approved.

Application Hearing – Kristina Hickson

Mrs. Hickson applied for a license to practice architecture by reciprocity in South Carolina on or about December 2, 2011. On her application, she answered “yes” to the question, “have you ever been convicted of a crime other than a minor traffic offense?” In 2007, Mrs. Hickson pled guilty and was convicted of DUI in Florida. She paid a fine, her driver’s license was suspended for six months, and she was placed on probation. She has met all the condition imposed by the Court.

Motion to go into Executive Session. Schwennsen/Lawrence/Approved

Motion to come out of Executive Session. Russell/Schwennsen/Approved.

Motion To accept the application and issue the license. Schwennsen/Russell/Approved.

Board Agenda Items

Contract Administration – Members Russell and Lawrence will work on researching the issue regarding contract administration and set up a conference call with stakeholders in April 2012.

Incidental Practice – Since the law does not give a specific definition or percentages to determine the limits of “incidental practice” by either architects or engineers, Mr. Russell suggested a definition to be added to the Building Official Manual for reference. Members Russell and Smith will set up a meeting with members of the Building Codes Council and Board of Professional Engineers and Surveyors to work on a clear definition which can be agreed upon by all Boards.

Ethics Seminar – Clemson University’s Rutland Institute of Ethics is interested in holding an Ethics workshop in 2012. The last series of workshops were successful and received good evaluations. A funding request will be presented to the Board for consideration at the May 22, 2012, meeting.

Pending Legislation – Administrator Simpson made the following report. The State Department of Education will consider using templates of existing schools instead of proposing Stock School Plans, since there was opposition to that proposed bill from the legislative subcommittee last year. AIA will support statewide adoption of the IECC and International Green & Construction Code of SC. They will oppose changes to Section 40-1-50. AIA will introduce a bond bill for vertical construction projects.

The Board recessed for lunch.

NCARB Model Law Standards – The Board discussed adopting NCARB Model Law Standards for Continuing Education.

Motion: To pursue analysis toward adopting NCARB Model Law Standards for Continuing Education. This will be a change to the regulations and will be proposed for review in the 2013 Legislative Session. Russell/Schwennsen/Approved.

Travel Approvals - Anthony Lawrence and Barry Jenkins were tentatively designated to attend the NCARB Region 3 Meeting in Seattle, WA, on March 8-10, 2012, with Brad Smith and Tyson Nettles serving as alternates. The Board approved travel for Administrator Simpson to attend the Regional Meeting as well. Individuals interested in attending the NCARB National Meeting in Minneapolis, MN on June 20-23, 2012, were asked to contact staff member DeBorde.

Administrator Simpson informed the Board that she and Member Schwennsen will be attending the Educators Meeting in Atlanta.

NCARB 2012 Practice Analysis of Architecture – Members indicated that they participated in this survey. Other South Carolina licensees were also asked to complete the survey.

NCARB Dues Increase – NCARB dues will increase \$500 per year July 1, 2013 – June 30, 2017. Each Board, regardless of size, pays the same amount in dues. NCARB provides many

services to State Boards such as the exam, IDP, and outreach to interns and students. The Board accepted this as information and were not opposed to the dues increase.

Request for Funding – The Board received no requests for funding at this time.

Investigations –Todd Bond, Chief Investigator, reported there are 19 open complaints in the Office of Investigations. Nine cases are current, two are closed, and six were deemed not to fall under the Board's jurisdiction. The Architecture IRC has not met so there is no report.

Office of General Counsel – Christa Bell, Office of General Counsel, reported that there are six open cases. Two are new and the four pending cases are re-hearings that will require a hearing officer. On appeal, the SC Administrative Law Court affirmed the Board's issuance of a Cease and Desist Order to an unlicensed individual.

Licensure Statistics – There are currently 3,597 actively licensed architects and 1,210 actively licensed firms in the State of South Carolina.

Broadly Experienced Architects Meeting - Steve Russell and Jan Simpson attended a meeting in Charleston, SC, of NCARB's Broadly Experienced Architects Committee meeting in December 2011. Dossiers submitted for review by the BEA committee are now in an all-electronic format; the committee interviews 25% of the applicants whose dossier is accepted. It was evident that the dossier review is very thorough. The Board accepted this as information.

Southern Conference Meeting in March 2013 – The Board submitted a proposal to host the Regional meeting in Charleston. Proposals were also submitted by the NC Board of Architecture and the Louisiana Board of Architecture. The regional executive committee will select the host.

Continuing Education Audit – As a result of the audit performed after renewals in June 2011, portions of two individuals' activities were disallowed, so they have 180 days to make up the hours. Three cases were submitted to the Office of Investigations and Enforcement for noncompliance. All other licensees complied with the audit.

Financial Reports – The Board accepted as information the November and December Financial Reports as submitted.

The next meeting of the SC Board of Architectural Examiners will be held May 22, 2012.

Motion To adjourn the meeting. Russell/Schwensen/Approved.

The meeting adjourned at 1:50 p.m.

Respectfully submitted,



Alice M. DeBorde, Administrative Assistant